



Category: [Financing]

Program Title: [Bookkeeping Service Hiring Tips]

Program Speaker(s):

1. [Randal L. DeHart, PMP, QPA]
(The Contractors Accountant, Business Consulting And Accounting]

If co-presenting with another speaker- fill in::

2. [N/A]
(N/A]

Program Description:

Describe your program in 50 to 100 words. This will be used to promote your program.

[Hiring a bookkeeper service is easy; hiring the right bookkeeping service for your company is hard. Before hiring a bookkeeping service let me share several keys things you need to know to help protect yourself and your company.

Learn why choosing a bookkeeping service based on price can invite disasters including embezzlement. Find out why it is important for a bookkeeping service to have a commercial office and more than one person. Discover why the lone bookkeeper working from home is the most dangerous person you can possibly hire and why it makes more financial dollars and cents to hire a professional bookkeeping service.]

Four Program Takeaways:

- [Key Interview Questions To Ask]
- [Personality Traits of Accounting Staff]
- [Why One Person Bookkeepers Working From Home Are Bad Security Risks]
- [Why Cloud Based Bookkeeping Makes Sense]

Length of Program Including Q &A: (Program length: 45 Minutes To 1.5 Hours Max]

Speaker Biography, Certifications & Contact Information: *(if co-presenting, fill in #2 also)*

1. **Speaker:** [Randal L. DeHart, PMP, QPA)

Biography: (About The Speaker:

Randal DeHart, PMP, QPA Co-founder of Business Consulting And Accounting in Lynnwood Washington. He is the leading expert in outsourced construction bookkeeping and accounting services for small construction companies across the USA. He is experienced as a Contractor, Project Management Professional, Construction Accountant, Intuit ProAdvisor and QuickBooks For Contractors Expert. This combination of experience and skills provides a unique perspective which allows him to see the world through the eyes of a contractor, Project Manager and construction accountant. It is what sets him apart from other Intuit ProAdvisors and accountants. Visit <http://www.fasteasyaccounting.com/randal-dehart/> to learn more. Follow Randal on Google+

Certifications:

(Project Management Professional & Intuit QuickBooks ProAdvisor

Prior Engagements:

Master Builders Association Sales And Marketing Meeting
Painting And Decorating Contractors of America (PDCA)
The Blue Book Trade Show Qwest Field
Quick-Start Shoreline Weekly Business Workshops

Contact Information:

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Co-Presenter (if applicable):

2. **Speaker:** [N/A)

Biography: *(50-100 words max. Please tell your audience a little about yourself and describe how you are an authority on your subjects).*

Certifications:

(list your certifications and where you have taught this course)

Contact Information:

Phone: [(xxx) xxx-xxxx]
E-mail: [e-mail]
Website: [website]