



**Category:** [Financing]

**Program Title:** [Tips For Setting Up A Bookkeeping Department]

**Program Speaker(s):**

1. [Randal L. DeHart, PMP, QPA]  
 (The Contractors Accountant, Business Consulting And Accounting)]

If co-presenting with another speaker- fill in::

2. [N/A]  
 (N/A)

**Program Description:**

*Describe your program in 50 to 100 words. This will be used to promote your program.*

[Construction accounting is much different than regular accounting since contractors pack up and deliver the company to their client's home and business. In regular accounting there is usually only one line for Cost of Goods Sold; however, in construction there are at least 20 and sometimes 100's. Construction accounting has Work-In-Progress (W.I.P.), Earned Value Reporting and Job Costing which is part of what makes Construction Accounting a special skill to be mastered after regular accounting. Setting up a construction accounting department requires special people with specific skills. No regular bookkeeper or accountant can do it correctly.]

**Four Program Takeaways:**

- [Understanding Construction Accounting Vs. Regular Accounting]
- [Skill Sets Required For Your Construction Accounting Staff]
- [Special Software And Equipment Required For Your Construction Accounting Staff]
- [Construction Bookkeeper Four Levels Of Learning]

**Length of Program Including Q &A:** (Program length: 45 Minutes To 1.5 Hours Max]

**Speaker Biography, Certifications & Contact Information:** *(if co-presenting, fill in #2 also)*

1. **Speaker:** [Randal L. DeHart, PMP, QPA)

**Biography: (About The Speaker:**

Randal DeHart, PMP, QPA Co-founder of Business Consulting And Accounting in Lynnwood Washington. He is the leading expert in outsourced construction bookkeeping and accounting services for small construction companies across the USA. He is experienced as a Contractor, Project Management Professional, Construction Accountant, Intuit ProAdvisor and QuickBooks For Contractors Expert. This combination of experience and skills provides a unique perspective which allows him to see the world through the eyes of a contractor, Project Manager and construction accountant. It is what sets him apart from other Intuit ProAdvisors and accountants. Visit <http://www.fasteasyaccounting.com/randal-dehart/> to learn more. Follow Randal on Google+

**Certifications:**

(Project Management Professional & Intuit QuickBooks ProAdvisor

**Prior Engagements:**

Master Builders Association Sales And Marketing Meeting  
Painting And Decorating Contractors of America (PDCA)  
The Blue Book Trade Show Qwest Field  
Quick-Start Shoreline Weekly Business Workshops

**Contact Information:**

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**Co-Presenter (if applicable):**

2. **Speaker:** [N/A)

**Biography:** *(50-100 words max. Please tell your audience a little about yourself and describe how you are an authority on your subjects).*

**Certifications:**

(list your certifications and where you have taught this course)

**Contact Information:**

Phone: [(xxx) xxx-xxxx]  
E-mail: [e-mail]  
Website: [website]