



Category: [Financing]

Program Title: [Nine Steps To Effective Accounting]

Program Speaker(s):

1. [Randal L. DeHart, PMP, QPA]
(The Contractors Accountant, Business Consulting And Accounting)

If co-presenting with another speaker- fill in::

2. [N/A]
(N/A)

Program Description:

Describe your program in 50 to 100 words. This will be used to promote your program.

[All business owners and anyone who has ever had to do accounting knows what a pain bookkeeping is without a system.

When you are sitting at a keyboard with QuickBooks open and staring at a pile of receipts, bills, invoices, bank and credit card statements it is easy to get discouraged because you don't know where to begin.

Accounting is very simple if you know what to do. Everything has a flow and when you go with the flow life is grand. During this presentation I will share the Nine Steps To Effective Accounting.]

Four Program Takeaways:

- [Understand the basic Nine Steps To Effective Accounting]
- [Overview of The Five Key Performance Indicators]
- [Overview of how scanning technology can help streamline document storage]
- [Overview of The Profit & Loss Report and The Balance Sheet Report]

Length of Program Including Q &A: (Program length: 45 Minutes To 1.5 Hours Max]

Speaker Biography, Certifications & Contact Information: *(if co-presenting, fill in #2 also)*

1. **Speaker:** [Randal L. DeHart, PMP, QPA]

Biography: (About The Speaker:

Randal DeHart, PMP, QPA Co-founder of Business Consulting And Accounting in Lynnwood Washington. He is the leading expert in outsourced construction bookkeeping and accounting services for small construction companies across the USA. He is experienced as a Contractor, Project Management Professional, Construction Accountant, Intuit ProAdvisor and QuickBooks For Contractors Expert. This combination of experience and skills provides a unique perspective which allows him to see the world through the eyes of a contractor, Project Manager and construction accountant. It is what sets him apart from other Intuit ProAdvisors and accountants. Visit <http://www.fasteasyaccounting.com/randal-dehart/> to learn more. Follow Randal on Google+

Certifications:

(Project Management Professional & Intuit QuickBooks ProAdvisor

Prior Engagements:

Master Builders Association Sales And Marketing Meeting
Painting And Decorating Contractors of America (PDCA)
The Blue Book Trade Show Qwest Field
Quick-Start Shoreline Weekly Business Workshops

Contact Information:

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Co-Presenter (if applicable):

2. **Speaker:** [N/A)

Biography: *(50-100 words max. Please tell your audience a little about yourself and describe how you are an authority on your subjects).*

Certifications:

(list your certifications and where you have taught this course)

Contact Information:

Phone: [(xxx) xxx-xxxx]
E-mail: [e-mail]
Website: [website]